

Training Modules with Time Table

Module No.	Subject	Duration (Hours)	Date
01	Introduction of Import & Export	01	Day 1
02	Trade Documentation of Int'l Trade	08	Day 1, 2, 3
03	Mode of Shipment	02	Day 4
04	Incoterms	02	Day 4, 5
05	Freight Cost Calculation	02	Day 5
06	Customs Taxation	03	Day 6
07	Import Process	03	Day 7
08	Export Process	03	Day 8
09	Re-Import Process	02	Day 9
10	Re-Export Process	02	Day 9, 10
11	To Bond – Ex Bond Process	02	Day 10
12	Cross Trading (Offshore) Business Process	02	Day 11
13	Insurance process for Import / Export	01	Day 11
14	BOI Procedures for Import & Export	02	Day 12
15	How to Keep Proper Records	01	Day 12
16	SS Concept & Implementation for your work	01	Day 12

